

Order #:

Please return completed and signed form to Exhibitor Services/ Event Coordinator.

## EVENT INFORMATION

EVENT NAME \_\_\_\_\_ EVENT DATES \_\_\_\_\_ BOOTH #

## CONTACT INFORMATION

COMPANY NAME \_\_\_\_\_ CONTACT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street City Province/State Postal Code/ ZIP Code

EMAIL \_\_\_\_\_ TELEPHONE \_\_\_\_\_

To email or fax your form:  
 services@wcc.mb.ca or  
 Fax: 204-957-4576

For further inquiries or information call  
 Exhibitor Services at 204-957-4538

In accordance with the RBC Convention Centre Operating Guidelines:

This is to certify that the RBC Convention Centre will not be held liable for any damages or injuries resulting from animal (s) in the facility.

The following rules must be abided by:

1. Final approval will be at the discretion of the Licensee.
2. The animal must be in the building only during the public/ trade show times and removed from the Convention Centre property daily.
3. The animal must remain within the booth and must not wander down aisles or in public areas.
4. The animal must be kept in a cage or otherwise held by a leash within the booth and be under full supervision of a keeper at all times while in the Centre.
5. Animals must be treated in accordance with the guidelines of the Manitoba Humane Society.
6. The City of Winnipeg requires that all dogs and cats over the age of 6 months must be licensed.
7. The Exhibitor assumes full responsibility for all costs related to extra cleaning or damages resulting from the animal.

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Authorized Signature \_\_\_\_\_ Name & Title of Authorized Representative \_\_\_\_\_ Date MM/DD/YY \_\_\_\_\_

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Show Manager Authorization \_\_\_\_\_ Name & Title of Authorized Representative \_\_\_\_\_ Date MM/DD/YY \_\_\_\_\_

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RBC Convention Centre Authorization \_\_\_\_\_ Name & Title of Authorized Representative \_\_\_\_\_