



WASTE DIVERSION PROGRAM 2019-2020

The RBC Convention Centre endeavors to be managed in an environmental manner, diverting as much product from landfills and reducing our footprint.

To achieve this goal, the venue, the show management and the exhibitors need to work side by side, and the RBC Convention Centre has a waste diversion plan specially designed for your event.

To avoid after show cleanup costs from exhibitor egress and support this initiative we have instituted a Waste Diversion for our Consumer and Trade Shows as follows *(1);

- 0 – 25,000 Sqft = \$600
- 25,001 – 65,000 Sqft = \$900
- 65,001 – 100,000 Sqft = \$1,200
- 100,000+ Sqft = \$1,500

Our dedicated Housekeeping Manager will act as your Waste Management Coordinator. Working with you and your Event Coordinator to identify the planned locations, schedules and waste diversions needs specific to your show.

Ingress

During Ingress, Exhibitors are responsible for moving their waste from their booths to the appropriate bins. Housekeeping staff will be monitoring the show floor and will be assisting the Exhibitors with their questions to ensure all waste is being brought to the proper waste stations and placed in the appropriate receptacles.

During the Event

The Housekeeping Department is responsible for collecting all garbage produced by the event’s attendees, and for cleaning the floors, concourses, rooms, washrooms, and main areas of the building. During show hours, it is important to ensure that bins in the aisles and around the show floor are clean and free of debris.

Egress

The Exhibitors are responsible for removing all items brought to the show floor and also for moving their waste to the appropriate bins. Housekeeping staff will be monitoring the floor and will assist the Exhibitors with questions and to ensure all waste is being placed into the proper receptacles.

*(1) Includes first \$200 worth of waste tonnage

Waste Stations – Various plans available

<p>Option 1</p> <p>3rd floor show – North and South Loading dock in use</p>	<p>Regular garbage¹: North and South Loading Dock – 32 gallon bin Show Floor – 3 yard rolling bin (ingress / egress only)</p> <p>Cardboard boxes (folded): North and South Loading Dock, 1 Bay – 30 yard open dumpster Hall Entrances - 32 gallon bin (at each entrance until carpet installation)</p> <p>Mixed Recyclables²:</p> <ul style="list-style-type: none"> • North and South Loading Dock – 2 yard rolling bin <p>Compostable / “Wet” / Organic garbage: North and South Loading Dock – 40 gallon bin</p> <p>Pallets:</p> <ul style="list-style-type: none"> • North Loading Dock – Stacked in designated location
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¹ North and/or South dock locations to be confirmed based on show ingress and egress schedule

² Paper / Plastic / Bottles / Cans / Glass

	<p>Construction waste (e.g.: Carpet, Wood, Bricks, Concrete, Landscaping): Is not to be placed into bins. These materials must be removed by the Exhibitor, as they are not handled by the RBC Convention Centre.</p> <p>Heavy material left behind will result in additional material handling and labour charges to the show and/or exhibitors.</p>
<p>Option 2 1st or 2nd floor show – or single space show on 3rd floor</p>	<p>Regular garbage³: Adjacent Loading Dock – 32 gallon bin Show Floor – 3 yard rolling bin (ingress / egress only)</p> <p>Cardboard boxes (folded): Adjacent Loading Dock, 1 Bay – 20 to 30 yard open dumpster Hall Entrances - 32 gallon bin (at each entrance until carpet installation)</p> <p>Mixed Recyclables⁴:</p> <ul style="list-style-type: none"> • Adjacent Loading Dock – 2 yard rolling bin <p>Compostable / “Wet” / Organic garbage: Adjacent Loading Dock – 40 gallon bin Hall Entrances - 32 gallon bin (at each entrance until carpet installation)</p> <p>Pallets:</p> <ul style="list-style-type: none"> • Adjacent Loading Dock – Stacked in designated location <p>Construction waste (e.g.: Carpet, Wood, Bricks, Concrete, Landscaping): Is not to be placed into bins. These materials must be removed by the Exhibitor, as they are not handled by the RBC Convention Centre. Heavy material left behind will result in additional material handling and labour charges to the show and/or exhibitors.</p>
<p>Customized</p>	<p>Our Housekeeping Manager is happy to customize your waste diversion plan. Plan will include the following waste types and may be subject to additional removal, handling, storage or appropriate charges:</p> <ul style="list-style-type: none"> Regular Waste Flattened Cardboard Mixed Recycling Compostable Waste Pallets Biohazard waste Construction Waste



All the waste stations will have signage, similar to the above signage.

*****If you have any questions, please do not hesitate to contact the RBC Convention Centre Housekeeping Manager or your Event Coordinator**

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⁴ Paper / Plastic / Bottles / Cans / Glass