



CLEANING SERVICE RATES ORDER FORM

RATE SCHEDULE:

PRE ORDER DISCOUNT RATES – APPLICABLE TO ORDERS RECEIVED 7 DAYS PRIOR TO OPENING OF EVENT.
 REGULAR RATES – APPLICABLE TO ALL ORDERS RECEIVED AFTER 7 DAYS PRIOR TO OPENING.

SERVICE DESCRIPTION	BOOTH/ EXHIBIT AREA (SQ. FT.)	RATES		TOTAL \$
		PRE ORDER DISCOUNT RATE	REGULAR RATE	
Daily Exhibit Cleaning – Includes vacuuming rugs, general cleaning and removal of garbage	Less than 201	.26 Per Sq. Ft. Per Day	.32 Per Sq. Ft. Per Day	
	201 – 600	.19 Per Sq. Ft. Per Day	.24 Per Sq. Ft. Per Day	
	601 – 1,000	.16 Per Sq. Ft. Per Day	.21 Per Sq. Ft. Per Day	
	1,001 – 1,500	.13 Per Sq. Ft. Per Day	.18 Per Sq. Ft. Per Day	
	Greater than 1,500	.10 Per Sq. Ft. Per Day	.15 Per Sq. Ft. Per Day	
Carpet Shampooing		Upon Request		
SUB TOTAL				\$ _____
GST REG. #R121426019				5% _____
TOTAL				\$ _____

NOTE: • The Winnipeg Convention Centre ONLY maintains the aisles, therefore, it is imperative that you arrange for the cleaning service – if required.

SUPPLY OF SERVICES BY OUTSIDE CONTRACTORS WITHIN THE WINNIPEG CONVENTION CENTRE MAY RESULT IN A FEE CHARGED TO THE SUPPLIER OR CLIENT.

**COMPLETE THIS FORM, ENCLOSE PAYMENT, AND FORWARD TO:
 WINNIPEG CONVENTION CENTRE
 EVENT SERVICES**

**375 YORK AVENUE, WINNIPEG, MANITOBA R3C 3J3
 Phone: (204) 957 4538 Fax: (204) 957 4576 E-Mail: maryf@wcc.mb.ca**

Company Name _____	Event _____	Date of Event _____
Company Address _____	City _____	Prov. /State _____ Postal/Zip Code _____
Phone Number - Head Office: _____	Phone Number - Local: _____	Fax No. _____
Name of Representative (Please Print) _____		Title _____
Signature _____		Date _____

PAYMENT IN FULL MUST ACCOMPANY ORDER - SEE OVERLEAF FOR PAYMENT CONDITIONS

IF PAYING BY CREDIT CARD, PLEASE SPECIFY:

CREDIT CARD: _____ EXPIRY DATE: _____

CARD NUMBER: _____

CARD HOLDER NAME: _____

BOOTH NUMBER



ALL RATES SUBJECT TO CHANGE WITHOUT NOTICE. REFER TO CONTRACT FOR CONDITIONS AND RESTRICTIONS

IMPORTANT - Please Note Payment Conditions

1. All orders must be accompanied by a cheque or credit card to the full amount of the order, which must include the G.S.T.
2. All orders taken on the Exhibit Floor during the designated show/event ingress hours must be paid by cash, cheque (with approved identification) or credit card. (The accepted credit cards are American Express, Visa, Master Card, or Diner's Club).
3. All utility rates charged will be in accordance with the Pre Order Discount Rate or the Regular Rate on the reverse side.
4. Pre Order Discount Rate will be in effect if for reasons not within the control of the Winnipeg Convention Centre this form is mailed less than 14 days prior to the show/event date.